

**Agenda of the Faculty Senate Meeting  
October 25, 2018  
Albert Dorman Honors College Conference Room (211), 11:30 AM–1:30 PM**

- I. Convening of the Meeting – Eliza Michalopoulou, President
- II. Approval of Minutes of the Faculty Senate Meeting on October 11, 2018.
- III. Report of the Faculty Senate President (20 Minutes).
  - a. Report on IFM.
  - b. Report on HR – Fringe Benefits for students.
  - c. Update on the Presidential Search Process.
- IV. Teaching Evaluations (M. O'Neill, 20 minutes)
- V. TLT motion (J. Carpinelli, 15 minutes)

“NJIT policy requires that all midterm and final exams must be proctored, regardless of delivery mode, in order to increase academic integrity. Note that this does not apply to essay or authentic based assessments. Effective beginning Fall semester 2019, any course that may be taken entirely online (e.g., online or Hyflex mode) must give students the option to take their exam in a completely online format, with appropriate proctoring.”
- VI. CGE motions – see attachment (R. Moore, S. Zivras, 15 minutes)
- VII. CUE motions (D. Horntrop, 15 minutes)
  1. B.S. in Biomedical Engineering (5 year co-op versions)
  2. B.S. in ET, Construction Engineering Technology
  3. B.S. in ET, Telecommunications Management Technology
  4. B.S. in Forensic Science
- VIII. Computing resources (D. Ulmann, 20 minutes)

**Minutes of the Faculty Senate Meeting**  
**October 25, 2018**  
**Albert Dorman Honors College Conference Room (211), 11:30 AM–1:30 PM**

- I. Convening of the Meeting – Eliza Michalopoulou, President  
The meeting started at 11:34AM
  
- II. Roll Call-  
The following voting members were present: A. Ananadarajan, T. Arinzeh, M. Bandelt, D. Blackmore, D. Bunker, E. Farinas, I. Gatley, H. Grebel, D. Horntrop, Q. Jones, S. Basuray (sub for B. Khusid), N. Steffen-Fluhr, E. Michalopoulou, S. Pemberton, L. Potts, Roberto Rojas-Cessa, A. Rosato, M. Saadeghvaziri, H. Kim Biocca (sub for M. Schwartz), R. Sodhi, D. Sollohub, G. Thomas, E. Thomas, and Y. Perl.  
  
The following non-voting members were present: B. Shokralla (student senate), K. Belfield, R. Lazer, K. Riismandel, M. Stanko, C. Rocha, and B. Baltzis.  
  
The following guests were present: J. Carpinelli, M. O’Neill, S. Zivras, L. Simon, B. Haggerty, R. Moore, D. Ullman, and M. Koskinen.
  
- III. Approval of Minutes of the Faculty Senate Meeting on October 11, 2018.  
The minutes of the Faculty Senate meeting on October 11, 2018 were approved unanimously.
  
- IV. Report of the Faculty Senate President
  - a. Report on IFM.  
The IFM went well but more faculty should be in attendance. Discussion ensued on the Provost’s presentation and on infrastructure that faculty reported. It is important to identify which problems are reported to David Ullman and which problems are reported to Andrew Christ.
  - b. Ala Saadeghvaziri’s proposed committee will be discussed at a future meeting. Wendy Lin Cook and Steve Eck from Admissions will be invited to a future FS meeting to discuss student recruitment.
  - c. Report on HR – Fringe Benefits for students and dependents.  
HR will involve research stakeholders in future discussions.
  - d. Update on the Presidential Search Process.  
The search will begin in SP’19 (April). The FS Executive Committee, representing the senate, would like to request that the search begin in Jan ’19. The senators suggested that the executive firm is engaged at the beginning of the process and may help in doing due diligence at a later point. A suggestion was also made that the chosen search firm holds a Town Hall meeting on campus for further insight. There was discussion on how the faculty members to participate in the Search Committee will be identified and who should represent GSA. The senate feels that the faculty member list to be provided to the BOT for consideration for participation in the Search Committee should be selected by the faculty and that the GSA representative should be a PhD students.
  - e. Update on ARCS  
David Ullman has been very helpful and problems with ARCS support have been resolved.
  
- V. Teaching Evaluations (M. O’Neill)

Dr. O'Neill gave a presentation on teaching evaluations providing references that they be problematic. Teaching evaluations will be discussed at the next IFM. There have to be two discussions: (1) how evaluations are used for merit/promotion and (2) how we can effectively assess teaching. B. Shokralla commented that students feel their evaluations go unheard and they are not useful for them.

VI. TLT motion (J. Carpinelli)

"NJIT policy requires that all midterm and final exams must be proctored, regardless of delivery mode, in order to increase academic integrity. Note that this does not apply to essay or authentic based assessments. Effective beginning Fall semester 2019, any course that may be taken entirely online (e.g., online or Hyflex mode) must give students the option to take their exam in a completely online format, with appropriate proctoring."

D. Sollohub made a motion to approve. H. Grebel seconded. Discussion. Y. Perl stated that the motion is too general and there are too many loopholes. M. Bandelt raised questions regarding who is responsible for implementation and ensuring that the system works without issues-the professor or the Office of Digital Learning? Training will be available for professors to learn system. Y. Perl made a friendly amendment for updating language to include "any course section offered fully online must be given the option of taking midterm/final completely online". The amendment was accepted. T Rosato made a motion to approve. M. Saadeghvaziri seconded. Motion was approved (17 yes, 2 no, 0 abstained).

VII. CGE motions (R. Moore, S. Ziavras)

D. Horntrop made a motion to approve the first proposal. D. Sollohub seconded. Discussion. D. Blackmore made a friendly amendment to change language to state "fourth semester" in the following text, "PhD students with a prior MS degree must choose their dissertation advisor(s) by the [third] semester in the program." Y. Perl made a friendly amendment to change language to state "fifth semester" in the following text, "Students without an MS degree must make the decision by the end of the [second year]." The final motion was: "PhD students with a prior MS degree must choose their dissertation advisor(s) by the fourth semester **in the program at the latest**. Students without an MS degree must make the decision by the end of the fifth semester. (This policy will not apply to PhD programs jointly offered with other universities.)" Motion was approved (14 yes, 2 no, 1 abstention).