

**Agenda of the Faculty Senate Meeting**  
**October 26, 2017**  
**Albert Dorman Honors College Conference Room (211), 11:30 AM–1:30 PM**

- I. Convening of the Meeting – Andrew Klobucar, President
- II. Approval of Minutes of the Faculty Senate meeting on Oct. 12, 2017 (5 minutes)
- III. Report of the Faculty Senate President (15 Minutes)
  - a. Update on Faculty Senate Statement
  - b. Update on J1 Exchange Visitor English Proficiency Verification Requirement Policy
  - c. Update on Procedures for Re-Constituting CAO
  - d. Update on Vision 2020 Strategic Plan and Post-2020 Faculty Input
  - e. Revision of FH to Clarify PnT Deadlines
  - f. Post-IFM Update
- IV. Discussion on Improving Faculty Participation at IFM (A. Klobucar and D. Bunker 10 min.)
- V. CTLT Report: Motion to Approve and Adopt Five Modes of instructional Delivery as Defined by CTLT Approved Document (B. Haggerty 10 min.)

Additional CTLT recommendations include:

  - a. Each delivery mode should be identified in all published forms of the NJIT course schedule to enable students, faculty, advisors and staff to determine clearly how individual course sections will be offered prior to registration.
  - b. A review of university policies (e.g registration, billing, international student) so that policies cover the expanded delivery options to encourage flexibility in completing program requirements while maintaining compliance with appropriate external law, rules and regulations.
  - c. NJIT business processes should be updated to accommodate revisions to university policies in the context of these course delivery options.
- VI. Motion to Approve New FH Section for Joint Appointment at Hiring (A. Akansu 10 Min)

The following FH modification has been unanimously voted to be forwarded to the Faculty Senate for consideration.

Under Section 2.4.1 Faculty Appointments, the proposed addition as a subsection:

2.4.1.5 Joint Appointment at the Time of Hire  
A Faculty candidate may seek a joint appointment in more than one Department or Academic Unit. The application and approval process of such a request must follow the same steps as detailed in Section 2.4.3 Joint Appointments.
- VII. Motion to Revise FS Bylaws on CHE Committee Membership Structure and Organization (N. Jackson 10 min.)
- VIII. Other Business

Minutes of the Faculty Senate Meeting  
October 26, 2017  
Albert Dorman Honors College Conference Room (211), 11:30 AM–1:30 PM

- I. Convening of the Meeting – Andrew Klobucar, President  
Meeting started at 11:35AM
  
- II. Roll Call-  
The following voting members were present: T. Arinzeh, M. Bandelt, D. Blackmore, I. Gatley, H. Grebel, Q. Jones, A. Klobucar, P. Armenante (sub for B. Khusid), E. Michalopoulou, M. Hurtado de Mendoza, N. Jackson, A. Rosato, M. Saadeghvaziri, R. Sodhi, S. Pemberton, E. Thomas, Y. Young.  
  
The following non-voting members were present: L. Hamilton, K. Belfield, G. Milano, C. Rocha, A. Hoang, A. Schuman, M. Tadros (sub for Student Senate), and D. Ullman.  
  
The following guests were present: B. Baltzis, B Haggerty, M. Koskinen, S. Zivras, and N. Steffen Fluhr.
  
- III. Approval of Minutes of the Faculty Senate meeting on Oct. 12, 2017 (5 minutes)  
The minutes of the October 12, 2017 faculty meeting were approved (10 yes, 0 no, 0 abstentions)
  
- IV. Report of the Faculty Senate President (15 Minutes)
  - a. Update on Faculty Senate Statement
  - b. Update on J1 Exchange Visitor English Proficiency Verification Requirement Policy
  - c. Update on Procedures for Re-Constituting CAO
  - d. Update on Vision 2020 Strategic Plan and Post-2020 Faculty Input
  - e. Revision of FH to Clarify PnT Deadlines
  - f. Post-IFM Update
  
- V. Discussion on Improving Faculty Participation at IFM (A. Klobucar and D. Bunker 10 min.)  
Discussion. I. Gatley recommended FS use social media to share agenda, and move to electronic voting. M. Saadeghvaziri suggested that attendance would be better if the president attended meetings. D. Bunker stated Dept. Chairs need to perform more outreach and actively encourage faculty to participate in IFM. He also asked FS to consider lowering the quorum for future meetings. B. Baltzis suggested holding the next IFM meeting with no quorum, allowing it to vote and have decisions stand. N. Steffen Fluhr suggested that it was the duty of Deans to tell all chairs to inform faculty about IFM.  
  
I. Gatley moved to allow IFM items to be decided by electronic vote. H. Grebel seconded. Motion as follows, “In the event that the IFM does not have a quorum, the items requiring faculty attention will default to electronic voting within 7 consecutive days; and the result will be binding.” Motion was approved (10 yes, 4 no, 2 abstained)
  
- VI. CTLT Report: Motion to Approve and Adopt Five Modes of instructional Delivery as Defined by CTLT Approved Document (B. Haggerty 10 min.)  
Additional CTLT recommendations include:

- a. Each delivery mode should be identified in all published forms of the NJIT course schedule to enable students, faculty, advisors and staff to determine clearly how individual course sections will be offered prior to registration.
- b. A review of university policies (e.g registration, billing, international student) so that policies cover the expanded delivery options to encourage flexibility in completing program requirements while maintaining compliance with appropriate external law, rules and regulations.
- c. NJIT business processes should be updated to accommodate revisions to university policies in the context of these course delivery options.

Q. Jones suggested adding Hybrid Converged option. D. Ullman stated that Dept. Chairs decide what mode each instructor will use. B. Baltzis stated that the mode on the schedule cannot be changed mid-way through semester as federal regulations call for limitations for anything but face to face courses for international students. D. Bunker moved to send the CTLT approved document "Five Modes of Instructional Delivery" back to the committee for further discussion and re-writing for clarity. Q. Jones seconded. Motion was approved (13 yes, 1 no, 0 abstentions)

VII. Motion to Approve New FH Section for Joint Appointment at Hiring (A. Akansu 10 Min)

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Discussion. T. Rosato motion to approve. E. Thomas seconded. Motion approved (14 yes, 1 no, 0 abstentions).

VIII. Motion to Revise FS Bylaws on CHE Committee Membership Structure and Organization (N. Jackson 10 min.)

Discussion. M. Tadros requested the addition of a Student Senate rep as a non-voting member of this committee. N. Jackson confirmed. I. Gatley requested a briefing on Academics in Honor's College. M. Saadeghvaziri moved to table CHE Motion to Revise Bylaws until an extended presentation from L. Hamilton on the CHE could be delivered to FS. H. Grebel seconded. Motion approved (10 yes, 3 no, 0 abstentions)

IX. The meeting adjourned at 1:28PM