

**Agenda of the Faculty Senate Meeting**  
**April 5, 2018**  
**Albert Dorman Honors College Conference Room (211), 11:30 AM–1:30 PM**

- I. Convening of the Meeting – Andrew Klobucar, President
- II. Approval of Minutes of the Faculty Senate meeting on March 29, 2018 (5 min.)
- III. Report of the Faculty Senate President (5 Min.)
  - a. Update on IFM Scheduled for Next Week with Preview of Agenda
    - i. Preview Possible Faculty Discussion Topics: Retention
  - b. Update on Faculty Participation in the Great Colleges Survey  
(See attached file)
  - c. Announcement: Faculty Senate Executive Committee Nominations set for April 19th
  - d. Update on Standing Committee for HPC (U.Roshan)
- IV. Committee report from CUE Part 1 (D. Horntrop 10 min.)
  - a. New Courses and Course Updates Approved by CUE in March 2018 (D. Horntrop 5 min.; See Attached List for Specific Dept./School Course Numbers)
  - b. Motions to Introduce or Change the Following Undergraduate Programs:
    - i. B.S. in Biochemistry (See Attached List of Proposed Course Credit Changes)
    - ii. B.S. in Chemistry (See Attached List of Proposed Course Credit Changes)
    - iii. B.S. in Environmental Science (See Attached List of Proposed Course Credit Changes)
    - iv. B.S. in Concrete Industry Management (See Attached List of Proposed Course Credit Changes)
    - v. B.S. in ET, Technology Education (See Attached List of Proposed Course Credit Changes)
    - vi. B.S. in ET, Construction Engineering Technology(See Attached List of Proposed Course Credit Changes)
    - vii. B.S. in ET, Computer Technology (See Attached List of Proposed Course Credit Changes)
    - viii. B.S. in ET, Electrical and Computer Engineering Technology (See Attached List of Proposed Course Credit Changes)
    - ix. B.S. in ET, Mechanical Engineering Technology (See Attached List of Proposed Course Credit Changes)
    - x. B.S. in ET, Medical Informatics Technology (See Attached List of Proposed Course Credit Changes)
    - xi. B.S. in ET, Manufacturing Engineering Technology (See Attached List of Proposed Course Credit Changes)
    - xii. B.S. in ET, Surveying Engineering Technology (See Attached List of Proposed Course Credit Changes)
- V. Question and Answer Session on Anthony Travel and Presentation on E-Procurement with Ed Bishof (15 min)
- VI. School of Management Petition From MTSM to Reduce GER Course Credit Limit (R. Caudill 10 min)

VII. Committee Report from CFRR (A. Klobucar and K. Riismandel 10 min.)

- a. Update on Revised Policy for Hiring and Promotion of University Lecturers (K. Riismandel 5 min.)
- b. Motion to Approve FH Revisions of Distinguished Professor Selection (A. Klobucar 5 min.)

Revisions presented here in red (See Also Attached Document "CFRR Recommendation").

**2.4.1.4 Appointment at the Rank of Distinguished Professor**

Appointment at the rank of Distinguished Professor requires the approval of the Distinguished Professors Selection Committee (see Section 4.4.4).

**4.4.4 Promotion to Distinguished Professor**

Nominations for promotion to the rank of Distinguished Professor may be made directly to the Provost by any member of the Faculty or by a Department P&T Committee. The Provost transmits such nominations to the University Committee on Promotion and Tenure. On academic years when applications are made for promotions to Distinguished Professor, the University P&T Committee assigns a **Distinguished Professors Selection Committee**, consisting of 5 faculty members at the rank of Professor and Distinguished Professor, ~~excluding -consisting of all Faculty members who hold the rank of Distinguished Professor except the Provost and the President.~~ The Distinguished Professors Selection Committee processes and reviews all such nominations and will make a recommendation on promotion to the University P&T Committee, which then ~~and~~ sends its recommendations to the Provost, who confers with the President. The President then makes recommendations for promotion to the Board of Trustees.

**7.1.6 Selection of the President of the University**

**7.1.6.3 Appointment by the Board of Trustees**

Before making the appointment, the Board of Trustees shall consult with the Provost, the Dean, and the Department P&T Committee of the Department in which the nominee will be appointed, to determine the Faculty rank and tenure status of the appointment. The appointment of the President must be made with tenure, at or above the rank of Professor. ~~If appointment at the rank of Distinguished Professor is under consideration, the approval of the Distinguished Professors Committee must be obtained.~~

VIII. Committee report from CUE Part 2 (D. Horntrop 10 min.)

Motions to Introduce or Change the Following Undergraduate Programs:

- a. B.S. in Civil Engineering (See Attached List of Proposed Course Credit Changes)
- b. B.S. in Applied Physics (See Attached List of Proposed Course Credit Changes)
- c. B.S. in Applied Physics/Applied Mathematics (double major) (See Attached List of Proposed Course Credit Changes)
- d. B.S. in Biology (See Attached List of Proposed Course Credit Changes)
- e. B.A. in Biology (See Attached List of Proposed Course Credit Changes)

- f. B.S. in Biomedical Engineering--Prehealth track (See Attached List of Proposed Course Credit Changes)
- g. B.S. in Biomedical Engineering--Accelerated prehealth track (See Attached List of Proposed Course Credit Changes)
- h. B.S. in Engineering Technology, Construction Management Technology (See Attached List of Proposed Course Credit Changes)
- i. B.A. in Computer Science (See Attached List of Proposed Course Credit Changes)
- j. B.S. in Computer Science/Applied Mathematics (double major) (See Attached List of Proposed Course Credit Changes)
- k. B.S. in Computer Science/Computational Mathematics (double major) (See Attached List of Proposed Course Credit Changes)
- l. B.S. in Computer Science/Applied Physics (double major) (See Attached List of Proposed Course Credit Changes)

IX. Other Business

**Minutes of the Faculty Senate Meeting**  
**April 5, 2018**  
**Albert Dorman Honors College Conference Room (211), 11:30 AM–1:30 PM**

- I. Convening of the Meeting – Andrew Klobucar, President  
The faculty meeting started at 11:35AM
  
- II. Roll Call-  
The following voting members were present: B. Pfister (sub for T. Arinzeh), M. Bandelt, J. Golowasch (sub for D. Bunker), A. Anandarajan, I. Gatley, H. Grebel, Q. Jones, L. Potts, E. Michalopoulou, B. Khusid, D. Sollohub, N. Jackson, S. Pemberton, R. Rojas-Cessa, R. Sodhi, A. Klobucar, U. Roshan, E. Thomas, G. Thomas, Y. Young.  
  
The following non-voting members were present: L. Hamilton, E. Bishof, G. Milano, R. Caudill, L. Simon, A. Hoang, K. Riismandel, B. Shah (student senate) and M. Kam.  
  
The following guests were present: T. Tyson, C. Sylla, D. Hornthrop, B. Baltzis, E. Hetherington, and N. Steffen-Fluhr.
  
- III. Approval of Minutes of the Faculty Senate meeting on March 29, 2018 (5 min.)  
The minutes of the Faculty Senate meeting on March 29, 2018 were approved. (14 yes, 0 no, 0 abstentions)
  
- IV. Report of the Faculty Senate President (5 Min.)
  - a. Update on IFM Scheduled for Next Week with Preview of Agenda
    - i. Preview Possible Faculty Discussion Topics: Retention
  - b. Update on Faculty Participation in the Great Colleges Survey  
(See attached file)
  - c. Announcement: Faculty Senate Executive Committee Nominations set for April 19<sup>th</sup>
  - d. Update on Standing Committee for HPC (U.Roshan)  
U. Roshan unable to present updates as D. Ullman was not present.
  
- V. Committee report from CUE Part 1 (D. Hornthrop 10 min.)
  - a. New Courses and Course Updates Approved by CUE in March 2018 (D. Hornthrop 5 min.;  
See Attached List for Specific Dept./School Course Numbers)
  - b. Motions to Introduce or Change the Following Undergraduate Programs:
    - i. B.S. in Biochemistry (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. G. Thomas seconded. (19 yes, 0 no, 0 abstentions)
    - ii. B.S. in Chemistry (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. G. Thomas seconded. (19 yes, 0 no, 0 abstentions)
    - iii. B.S. in Environmental Science (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. B. Khusid seconded. ( 20 yes, 0 no, 0 abstentions)
    - iv. B.S. in Concrete Industry Management (See Attached List of Proposed Course Credit Changes)

- E. Michalopoulou motion to approve. G. Thomas seconded. (20 yes, 0 no, 0 abstentions)
- v. B.S. in ET, Technology Education (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. G. Thomas seconded. (20 yes, 0 no, 0 abstentions)
- vi. B.S. in ET, Construction Engineering Technology(See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. R. Sodhi seconded. (20 yes, 0 no, 0 abstentions)
- vii. B.S. in ET, Computer Technology (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. R. Sodhi seconded. (20 yes, 0 no, 0 abstentions)
- viii. B.S. in ET, Electrical and Computer Engineering Technology (See Attached List of Proposed Course Credit Changes)  
L. Potts motion to approve. E. Michalopoulou seconded. (19 yes, 0 no, 0 abstentions)
- ix. B.S. in ET, Mechanical Engineering Technology (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. L. Potts seconded. (18 yes, 0 no, 0 abstentions)
- x. B.S. in ET, Medical Informatics Technology (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. L. Potts seconded (19 yes, 0 no, 0 abstentions)
- xi. B.S. in ET, Manufacturing Engineering Technology (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. L. Potts seconded. (18 yes, 0 no, 0 abstentions)
- xii. B.S. in ET, Surveying Engineering Technology (See Attached List of Proposed Course Credit Changes)  
E. Michalopoulou motion to approve. L. Potts seconded. (18 yes, 0 no, 0 abstentions)

VI. Question and Answer Session on Anthony Travel and Presentation on E-Procurement with Ed Bishof (15 min)

Q&A. E. Bishof clarified the following:

- Anthony Travel able to match prices if within 24 hours of speaking with an agent.
- Baggage fees are reimbursable via Chrome River
- Visa fees are covered
- Employee frequent flier miles/points program are applicable and miles/points will go directly to employee
- All discrepancies regarding matching costs of travel contact Jeanie Regencio
- Risk Management office (Verne Hahn x3129) must know when faculty travels abroad as he will need to share that information with Insurance carrier

Additional Q&A. Comments about lack of engagement with faculty before issuing new travel policy in October. Questions about process moving forward. Policies and processes, which effect faculty directly, should engage faculty prior to being issued as mandatory. E. Bishof to meet more frequently with FS Executives, and is committed to consulting with FS if travel policy changes again.

VII. School of Management Petition From MTSM to Reduce GER Course Credit Limit (R. Caudill 10 min)

Discussion. S. Pemberton motion shows a lack of confidence in CUE's ability to complete work within one year. M. Kam stated that students need to be advised properly. Overall concerns about setting precedent for other departments to push for courses to substitute other GER courses. I. Gately motion to approve petition. H. Grebel seconded. Friendly amendments by S. Pemberton: add "up to three years" in the last paragraph of petition following a modifying phrase that limits "the three credit reduction to be in the quantitative reasoning area," I. Gately accepted amendment. (11 yes, 3 no, 2 abstentions)

VIII. Committee Report from CFRR (A. Klobucar and K. Riismandel 10 min.)

a. Update on Revised Policy for Hiring and Promotion of University Lecturers (K. Riismandel 5 min.)

K. Riismandel to send document to Provost as accepted by CFRR on March 38<sup>th</sup>, 2018.

b. Motion to Approve FH Revisions of Distinguished Professor Selection (A. Klobucar 5 min.)

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**7.1.6.3 Appointment by the Board of Trustees**

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Discussion. I. Gately commented that there are substantial changes and FS should defer this item to a later meeting and invite Trevor Tyson as Chair of the Distinguished Professor Committee for clarity.

IX. Committee report from CUE Part 2 (D. Horntrop 10 min.)

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Item pushed to the following FS meeting due to lack of time.

X. The meeting adjourned at 1:32PM