

# Faculty Senate Minutes

November 19, 2014

## 1. Call to order

Amitabha Bose called the regular meeting of the Faculty Senate at 2:30 pm.

## 2. Roll Call

The following voting members were present: D. Blackmore, A. Bose, D. Bunker, Y. Ding, J. Federici, J. Fjermestad, I. Gatley, B. Hunter, M. Khader, A. Klobucar, E. Michalopoulou, Y. Perl, A. Rosato, Y. Shi, L. Simon, A. Sohn, C. Sylla, and S. Tricamo.

The following non-voting members were present: B. Baltzis, K. Bekfield, E. Bishof, S. Brito, A. Dhawan, M. Guilbault, M. Kam, J. Meegoda, K. Passerini, S. Patel, K. Riismandel, G. Spak, R. Sweeney, D. Ullman and J. Vito.

## 3. Approval of Minutes from Prior Meeting

The minutes from the November 5 meeting were approved.

## 4. Reports:

Committee on Graduate Education (CGE) – A. Bose gave an overview of the October 9, committee meeting. The main focus was on New Course/program proposals and changes in IS Department. K. Passerini outlined some approved changes for Honors College students who are enrolled in the BS/MS in EE or COE. A motion to approve the CGE report was unanimously approved.

Committee on Undergraduate Education (CUE) – R. Rockland gave an overview of the November 10, committee meeting.

A motion to approve the CUE report was unanimously approved.

Committee on TLT (CTLT) and Committee on Information Technology, Library and academic Resources (CITLAR) – David Ullman informed faculty senate of the activities of the joint CITLAR - CTLT sub-committees. These subcommittees are working on a variety of issues including reviewing the undergraduate computer requirement, developing strategies to implement course convergence and developing a process to solicit and prioritize new academic software title requests.

A motion to approve the CITLAR along with the CTLT report was unanimously approved.

5. Committee on Research – Professor Meegoda informed faculty senate about five documents from the Faculty Research Advisory Board that the committee looked into. The committee recommended that senate approve three of the five documents which were approved by the committee.
1. Policies and Guidelines on Appointment of Research Professors. (approved by committee)
  2. Research Proposal Submission Process – the Committee tentatively approved but suggests inclusion of language regarding fringe benefits and overhead for multiyear projects.
  3. Procedures for Establishment and Review of NJIT Research Labs, Centers and Institutes. (approved by committee)

## 6. **Ad Hoc Committees**

TAC – J. Federici reported that the committee has received all TAC/Load Justification documents with the exception of one department. The committee is looking at each document to form general guidelines.

Course Scheduling – The course scheduling is moving along. A meeting is scheduled for December 8, meeting with Dr. C. Fey and Registrar. Professor Y. Perl will lead this committee. A question was asked if a Lecturer can be on the committee. A. Bose said he would consider the request.

## 7. **New Business**

Bose informed the senate that there's no business to handle from the faculty, therefore the December 3, faculty meeting will be cancelled.

The December 11, Faculty Senate Meeting will be held at 10:00 a.m.

Professor Baltzis stated that the Grade Appeal Policy should be posted on the Provost website. He also informed the senate that each department should begin the process to set in place a grade appeal committee.

The meeting adjourned at 4.15 p.m.