Faculty Senate Minutes

September 17, 2014

1. **Call to order**

   Amitabha Bose called the regular meeting of the Faculty Senate at 2:30 pm. He introduced Faculty Senate members who were not present at the September 8 meeting.

2. **Roll Call**

   The following voting members were present: D. Blackmore, A. Bose, D. Bunker, Y. Ding, G. Esperdy, I. Gatley, H. Grebel, B. Hunter, M. Khader, A. Klobucar, N. Maher, E. Michalopoulos, Y. Perl, Z. Qiu, A. Rosato, A. Schuman, Y. Shi, L. Simon, A. Sohn, C. Sylla, and S. Tricamo

   The following non-voting members were present: B. Baltzis, E. Bishof, S. Brito, F. Deek, A. Dhawan, J. Campbell, K. Passerini, S. Patel and K. Riismandel.

   The following others were present: R. Rockland, D. Ullman

3. **Approval of Minutes from Prior Meeting**

   The minutes from the September 8 meeting were approved.

4. **Standing Committee Changes Policy**

   A. Bose informed the senate of the procedure for changing standing committee memberership for AY 2014-2015 is as follows:

   1. Any Standing Committee that wants to add a voting member must obtain the approval of the Faculty Senate Executive Committee after which a majority of the Standing Committee must be in approval.

   2. Any Standing Committee that wants to add a non-voting member must obtain the approval of a majority of the Standing Committee. Subsequent to any addition, the Faculty Senate Executive Committee should be informed.

   3. Any sub-committee of a Standing Committee may add a voting or non-voting member at its discretion. The added member's voting privileges, if applicable, extend only to issues related to that sub-committee. Subsequent to any addition, the Faculty Senate Executive Committee should be informed.

    ADHC was approved as a voting member of the Committee for Undergraduate Education.

Chief Information Officer and Director of Instructional Services and Media Services approved as voting members of CTLT.

Director of Academic Assessment approved as a voting member of the Committee on Academic Assessment (subject to that Committee's approval).

5. **Reports:**

Committee on Undergraduate Education – Ronald Rockland, gave an overview of the committee meeting. A motion to approve the CUE was unanimously approved.

Committee on Teaching, Learning and Technology – Ronald Rockland reported on the meeting held on September 9. He explained the concept of the "converged class model" and how and why it will be implemented at NJIT. J. Campbell stated that he believes the converged classroom will work well and be beneficial for the students. A discussion about classroom size and the equipment available for use during classroom time occurred.   Motion to approve the CTLT report was approved by a majority with one no vote.

Non-Tenure-Track Instruction – Anthony Schuman gave a brief history of why the original 2013 report that went to Faculty Council was now being considered by the Faculty Senate. Schuman reviewed the contents of the report for the FS. A motion to approve the report and forward it the Provost was approved by a majority with one abstention.

The Committee on Faculty Rights and Responsibility will continue to look into issues related to lecturers and adjuncts and will also explore the idea of a "Professor of Practice", please send any thoughts or comments to A. Schuman.

Future Academic Hiring – Anthony Rosato presented the Faculty Senate Position Paper on Academic Hiring,   Hiring should primarily be department based, meeting the needs of each unit as identified by them. A secondary plan involving University wide, inter-disciplinary hires, was also discussed. In the ensuing discussion, the following comments were noted: The Provost's recent proposal for faculty hiring for the 2015-2016 cohort also calls for department-based hiring plans; Provost Deek stated that Faculty and Lecturer hiring processes are distinct. Provost Deek stated that there would not be any matrix hiring. Provost Deek indicated that for the coming academic year, there is a goal of opening between 12-15 lines. He reiterated that this hiring should address "local needs" – based on department decision and that 5-year plan will originate at department level.

A change of wording in the second bullet from "Research" to "Scholarly" was approved. A motion to approve the amended Faculty Senate Position Paper for Future Academic Hiring carried by majority with one no vote and one abstention.

6. **Presentation and discussion on Grade Appeal Policy**

   Cheickna Sylla presented a review of the proposed policy undertaken by Eliza Michalopoulou and himself. They proposed three new additions to the policy. A question was raised regarding the role of existing departmental appeal policies if a University wide policy is established. An amended document will be submitted the Faculty Senate prior to the next meeting.

7. **Formation of an Ad Hoc Committee on Teaching Assignments Criteria and Load Justification**

   Membership consists of: 3 members from FS; 1 member from each college; 1 member from IR; 1 member from Provost

   Development of guidelines to be added to charge.

   Motion to approve the Formation of Ad Hoc Committee passed unanimously.

8. **Formation of Ad Hoc Committee on Undergraduate Retention and Graduation**

   Membership consists of: 3 members from CUE; 1 member from each college; 1 from IR, 1 from Provost Office, 1 from Library; 1 from admissions and 1 from Academic Support and Student Affairs

   Added to the charge "assess student progress"

   Motion to approve the Formation of Ad Hoc Committee carried unanimously.

9. **Formation of an Ad Hoc Committee on Participation and Review of the 2020 Vision Strategic Plan**

   Membership consists of 5 members from FS and 1 from each college

   Motion to approve the Formation of Ad Hoc Committee passed unanimously

10. **Meeting adjourned at 4.25 p.m.**