

Minutes of the Faculty Meeting of the

New Jersey Institute of technology

April 23, 2014

Presiding: Dr. Walid Hubbi - Chair of the Faculty Council

I. Convening of the meeting

Dr. Walid Hubbi

- A. At 2:43 PM the meeting of the NJIT faculty was convened.
- B. Motion was made and seconded to approve the emailed agenda . The motion was amended to move item 9 (regarding the motion to rescind...) in the agenda to position 3. The amended motion was passed.
- C. Clickers were passed and a lesson on how to use one was given. Clickers were To be used for secret ballot.
- D. The minutes of the February 26, 2014 faculty meeting were approved by acclamation.

II. Academic Plan

- A. Motion was made and seconded to: “rescind the motion that was passed by the faculty in the faculty meeting of 2/26/2014, that “nullify section 4.0 of the New NJIT Academic Plan dealing with NJIT faculty teaching load...,” and refer the underlying issues to the faculty senate as a matter of high priority to be decided upon by the end of the fall semester.”
- B. The motion was amended to change the word “high priority” to “highest priority.” A secret vote was taken using clickers. The amended Motion passed with a vote of 57 for, 45 against and 3 abstain.

III. Faculty Council Report

- A. NCE P&T vacancy: Only one department responded to a request for nominations.
- B. Handbook updates: The provost office is working on including the approved changes to the Handbook in the Handbook (graduate faculty, bylaws...).
- C. Election of Senators to the Faculty Senate: The department representative in the FS must receive a majority of votes cast. A table showing departmental representatives and the length of the term of each was shown.

IV. Motion on Sabbatical

The following motion was presented for approval by the faculty:

A. Insert the following paragraph after the first paragraph of 2.15.3 of the Handbook.

Based on the quality of sabbatical application and duly considering the recommendations from chairs and deans, the University Committee on Sabbaticals will provide a categorized (Highly Recommended, Recommended, Not Recommended) list of applicants to the Provost. In the event an applicant is not recommended for a sabbatical leave by the committee, he/she has the right to appeal the decision in writing to the University Committee on Sabbaticals through her/his Department Chairperson. The Committee will then respond in writing to the appeal. Based on the Committees recommendations, the Provost will make a final determination of how many leaves are approved for submittal to the Board of Trustees.

The Motion was amended as follows: “Based on the sabbatical applications and duly considering the recommendations from chairs and deans, the University Committee on Sabbaticals will provide categorized (Highly Recommended, Recommended, Not Recommended) list of applicants to the Provost. Given that the University Committee on Sabbaticals utilizes a rigorous, peer-reviewed process to make decisions, it is reasonable to expect that all applicants who are Recommended or Highly Recommended by the Committee will be granted a sabbatical leave. In the event an applicant is not recommended for a sabbatical leave by the Committee, he/she has the right to appeal the decision in writing to the University Committee on Sabbaticals through her/his Department Chairperson. The Committee will then respond in writing to the appeal. Based on the Committee's recommendations, the Provost will make a final determination of how many leaves are submitted to the Board of Trustees for their approval. In the event that the Provost overturns a recommendation of the Committee, he/she will provide the University Committee on Sabbaticals a written rationale detailing the decision.”

The amended motion was passed by a vote of 46 for, 29 against and 5 abstain.

V. Submission of Faculty Minutes

A motion was made that “a draft of the faculty meeting minutes should be made available to the faculty within 10 working days from the date of the meeting”. The motion was seconded and approved.

VI. Transparency on Faculty Teaching Load

Motion "to include in the Faculty Handbook a new section numbered 2.20.4 that reads:

“Load Transparency: The teaching load of individual faculty of each department shall be made available to the faculty of the university every semester and be forwarded to the Faculty Senate. Justification below or above the norm must be provided." The motion was amended to delete the last sentence which reads (Justification below or above the norm must be provided).The motion was seconded and passed.

VII. New Business

A straw nonbinding vote was taken on whether there should be a meeting May 7, 2014. The majority vote was against.

VIII. Adjournment

The meeting was adjourned at 4:05 PM because no quorum was present.

Dr. Tamara Gund - Secretary